Thermalito
Union Elementary
School District

BOARD ACTION ITEM SUMMARY

TO: Board of Trustees

FROM: Lisa Cruikshank, Director of Special Projects

MEETING DATE**:** **August 24, 2017**

TOPIC: BCOE Library Media Services Contract

DESCRIPTION: I would like to request board approval for the 2017-2018 year's agreement with BCOE to provide the media library services outlined in the accompanied contract (ie. library management training and audio/visual reference materials).

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FUNDING:

Sierra	LCFF s/c	$ 238.50
Poplar	LCFF s/c	$ 131.00
Plumas	LCFF s/c	$ 151.50
Nelson	LCFF s/c	$ 216.00
Pioneer	LCFF s/c	$ 4.50
Heritage	LCFF s/c	$ 5.00

Total Cost:		$ 746.50

Butte County
Office of Education
"Where Students Come First"

Tim Taylor
Superintendent
ttaylor@bcoe.org

Susan J. Hukkanen
Assistant Superintendent
shukkanen@bcoe.org
530.532.5789

Jeanette Spencer
Senior Advisor
jspencer@bcoe.org
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Educational Support Services
5 County Center Drive
Oroville, CA 95965
530.532.5800

Board of Education

Amy Christianson
Howard M. Ferguson
Ryne Johnson
Jeannine MacKay
Brenda J. McLaughlin
Roger Steel
Mike Walsh

1859 Bird Street
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An Equal Opportunity Employer

August 18, 2017

Dear Butte County Schools and Districts,

The Center for Transforming Education (CfTE) would like to again offer our Credentialed Librarian of Record as a contracted service for your school and district. Credentialed librarian, Allison Waggener, has been providing services for the last several years and is anxious to serve your district schools again this year.

Please find enclosed, the 2017-18 Public Schools Agreement that indicates a minimal fee for your district, based on your schools' 2016-17 CBED numbers. Kindly return this approved agreement to our office, in care of Cheryl Roberson, by September 8, 2017. This will ensure that your district and school is in compliance of California Education Code.

In addition to the Agreement, you will find enclosed a copy of the Education Code governing school Libraries in California (EC 18100 and 44868). If school districts do not have a credentialed district librarian on staff, they may not be in compliance with California Education Code and the California Commission on Teacher Credentialing.

Thank you for your continued partnership in ensuring Butte County's students have access to state-of-the-art library services.

Return signed Public Schools Agreement with PO number by September 8, 2017 to:

Cheryl Roberson
Center for Transforming Education
5 County Center Drive
Oroville, CA 95965

Kindly,

Jeanette Spencer
530-532-5820

Enclosures:

- Education Code Document
- 2017-18 Public Schools Agreement

Education Code Governing School Libraries in California

In regard to Library Media Services, if you do not have a credentialed district librarian on staff, your school district may currently not be in compliance with California Education Code and the California Commission on Teacher Credentialing. ED Code requires School Boards to provide school library services to students and teachers and establishes the credentialing criteria of the personnel providing the services. [Ed Code sections 18100 & 44868]

ED code citations referred covering school libraries in California:
Section 18100. The governing board of each school district shall provide school library services for the pupils and teachers of the district by establishing and maintaining school libraries or by contractual arrangements with another public agency.

18120. The governing board of a school district maintaining its own library or libraries may appoint a librarian or librarians to staff the libraries provided they qualify as librarians pursuant to Section 44868.

Section 44868. No person shall be employed as a library media teacher in any elementary or secondary school, unless he or she holds a valid credential of proper grade authorizing service as a library media teacher or a valid teaching credential issued by the Commission on Teacher Credentialing if he or she has completed the specialized area of librarianship.

44869. Any library media teacher when employed full time as a library media teacher or serving full time, partly as a library media teacher and partly as a teacher, shall rank as a teacher.

Commission on Teacher Credentialing regarding school librarians:
(2) Nothing in this section shall be construed to preclude local governing boards from employing non-credentialed individuals to assist in the provision of library services, provided that the employment of non-credentialed personnel is not intended to supersede the requirement to include holders of the Library Media Teacher Services Credential or other credential authorizing library service pursuant to **Education Code 44868** in the coordination and implementation of public school library programs. Services provided by non-credentialed personnel shall not include those activities requiring possession of a valid Library Media Teacher Services Credential, as specified in Subsection (b) of this section.

> **(b) Authorization**. The Library Media Teacher Services Credential authorizes the holder to instruct pupils in the choice and use of library materials; to plan and coordinate school library programs with the instructional programs of a school district; to select materials for school and district libraries; to coordinate or supervise library programs at the school, district or county level; to plan and conduct a course of instruction for those pupils who assist in the operation of school libraries; to supervise classified personnel assigned school library duties; and to develop procedures for and management of the school and district libraries.

Commission on Teacher Credentialing
http://www.ctc.ca.gov/codcor.doc/000013/000013.html

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2017-18 PUBLIC SCHOOLS AGREEMENT

For Library Media Services

From the Butte County Office of Education

This Agreement is made and entered into by and between Tim Taylor, Butte County Superintendent of Schools, State of California, hereinafter called County Office, and **Thermalito Union School District** hereinafter called School.

It is hereby mutually agreed by and between County Office and School that the County Office shall render to the School and School agrees to pay the County Office for the following library media services for the school year 2017-18.

The County Office will:

Provide contracting schools with access to credentialed library consultation services to satisfy the California State Education Code 18100 imperative that districts provide school library services to their pupils and students and includes, but is not limited to, modern school library management practices, library program plan development, library automation and collection development.

CBEDS COUNT AND BILLING:

The school district will:

Pay the County Office:

- ❑ A fee of $0.50 per CBEDS for Credentialed librarian service for the following schools:

2017-18: $0.50 x 1493 CBEDS =$746.50

School	CBEDS	Total
Heritage Community Day	**10** @ $0.50	**$ 5.00**
Nelson Avenue Elementary	**432** @ $0.50	**$216.00**
Pioneer Community Day	**9** @ $0.50	**$ 4.50**
Plumas Avenue Elementary	**303** @ $0.50	**$151.50**
Poplar Avenue Elementary	**262** @ $0.50	**$131.00**
Sierra Avenue Elementary	**477** @ $0.50	**$238.50**
Total	**1493**	**$746.50**

THERMALITO UNION SCHOOL DISTRICT	BUTTE COUNTY OFFICE OF EDUCATION
Signature	**Signature**
	Timothy J. Taylor
Printed Name	**Printed Name**
	Superintendent